



KHARDAH CO-OPERATIVE BANK LTD.

Savings / Current Account / Membership Closure Form (Tick as applicable)

Date : _/ _/ _

Account No.

I / We _____ confirm that all unused cheques issued to me / us have been enclosed by me / us. No. from _____ to _____. I / We also authorize the bank to destroy all the unutilized cheques, if any, in the system.

I / We have enclosed / destroyed the ATM / Debit Card(s) issued to me / us.

Card No.

I/We have enclosed Thrift Fund and Gurantee Fund Passbooks and my Share certificate No. from _____ to _____

Reason for closure of Account :-

Sr. No.	Reason	Please select
1	Locating to a distant place	
2	Monthly / Quarterly / Half yearly balance on higher side	
3	Dissatisfied with the present product offering	
4	Moving to other bank – Foreign / Private Bank/ Nationalise / Co-operative Bank	
5	Opening the account in some different scheme code	
6	Deficiency in Branch services	
7	Deceased case / change in constitution / legal case	
8	Others(Please specify)	

The Bank may contact you for further discussion at your registered number post which the closure process will be initiated. In case you would like to be contacted at an alternate number, please provide the details.

Mobile No.: _____

Pay the proceeds by:

NEFT/RTGS Credit to KCBL Bank Account

Our following standing instructions may be dealt with as per the instructions written there against:

Sr. No.	Particular of Standing Instruction	To be dealt with (Cancel / Transfer to account No.)

Date of Account Opening: _____

Following have been destroyed:

ATM card destroyed Y N

Names and Signature of all applicants: in case of more signatories please use an additional form

Sr. No.	Name	Signature

BANK USE ONLY

In case of Non Individual account necessary board resolution obtained. Y N

Following have been delinked from the account

Standing Instruction No. _____ Locker No. _____ Membership Number. _____

NACH Portal. _____ Sarvatra Portal. _____ Others(if any). _____

Certified that this Request Letter is complete in all respect & all relevant documents are obtained & verified Mode of operation and signatures of the A/c. The request may please be processed.

Signature: _____

Designation: _____

Acknowledgement

We acknowledge receipt of Savings / Current account no closure form by you in favour of-

Name of account holder: _____

Account No.: _____

Branch Stamp and Sign: _____

Date of Receipt: _____